

**MINUTES**  
**HURUNUI COLLEGE BOARD**  
**HURUNUI COLLEGE KAMO ROOM**  
**TUESDAY 12 MAY 2026, 1830hrs**

**Present:** S Beck, R McKinlay, N Molhoek, A Wallace-Jessep, N Toki, W Harnett, G Costello  
M Johannis (Secretary)

**Apologies:** K Morris



**Opening Karakia**

**Confirmation of Minutes**

Read and confirmed

Moved N Molhoek

Seconded N Toki

Carried

**Matters Rising**

School email addresses received by all and now in use

Conference - need to select attendees by next meeting

Code of Conduct -all signed

**Declaration of Conflicts**

None known

**Principals Report**

No questions arising

Board assurances have been added.

Fire drill completed - report in drive

Policies/Procedures - term 1 reviews have been actioned by school docs.

Bank Staffing - looking ok this early in the year. Have put an application in for special reasons, extra staffing.

LSC and Kahu Ako discussed

Roll has a slight increase

Positive attendance overall. Regular non attendance is still a concern.

Discussion around staff wellbeing. Cost of living issues are being addressed by carpooling more. Support staff week could be acknowledged this week

Discussion around bus changes by the ministry. School families who previously weren't allowed to use the bus due to zoning are currently able to use the school bus to get to school to help with fuel price increases.

Ministry bus review is on hold for another year.

**Moved N Molhoek**

**Seconded A Wallace-Jessep**

**Carried**

### **Strategic and Annual Plan Progress**

We have moved to 2 integrated targets

These feed into our implementation plan, with 8 key actions under each target.

Specific student targets come from these 8 actions.

Leadership have been working on the action plan to achieve these targets.

Working on how we track what we are doing on a daily basis in the school to work towards these targets - this is for the leadership team to track progress towards the 8 actions.

Looking at what we have done and what we will do. At the end of the year it will give a summary of what we have done to achieve our annual plan.

Aim is to have teachers see themselves and their practices reflected in this plan.

Discussion around how we ensure that we have actioned our plan at the end of the year. Do we hold staff to account to ensure we are all doing everything we need to to achieve our goals?

It's important to reflect back at the end of year and see where we have succeeded. Might be good to have some specific actions that can be measured.

Need to remember this is a fluid document, we reflect constantly and adjust it constantly to be in line with what we have done and what we can do next towards our goals.

### **Everyday Matters Report**

2% regular attendance increase from last year.

Chronic non attendance is impacted by some senior students, and it can be harder to get them back into school.

Discussion around unjustified absences. Mostly impacted by holidays during term time. Families are contacted when taking students out of school during term time as part of our focused attendance plan. There is a logged intervention.

What are we doing differently with our Maori students who make up a higher rate of non attendance. Tuahiwi Ed have taken over North Canterbury attendance and truancy now, hoping that this will make a difference to these stats.

Discussion around Maori students needing a more tailored approach to their truancy.

The school works on providing a non threatening meet and greet time to encourage engagement. Often families aren't willing to come to these meetings, they also don't want the school to come into their homes. We have to rely on families wanting to engage in school life and putting value on education.

The school has a Te Ao Maori/cultural team that work on these ideas and work towards encouraging these students to come to school.

Our communities are far spread and this gives a somewhat disconnected sense of community to all our students. Discussion around whether the school should focus on being a school and education provider rather than a community.

Discussion around the Board sending out a community letter regarding attendance now that this is a Board directive and responsibility to improve attendance. This might support the school and would aim to help attendance overall.

School is providing breakfast now, which means there are no students who can't eat before school if they want to. They can also make a lunch at breakfast time so there are 2 meals a day if they aren't able to get this at home or if they are just wanting more food.

### **School Centenary Update**

Early planning stages

Committee formed with several subcommittees

Looking back at the 75yr event, it was attended by about 700 people. If we get the same numbers, we may be looking at a \$300k event.

Board may need to provide some start-up funds to book things in advance. This should be paid back with ticket sales.

Having the Hikoi delayed means we can incorporate this into the centenary celebrations.

Planning a big Saturday event, all day and then evening event/dinner.

Discussion around improved coverage on facebook which is good but younger families aren't using facebook. Can we put things out to more platforms?

### **In Committee**

Moved R McKinlay

Seconded N Molhoek

Carried

### **Out of Committee**

Moved R McKinlay

Seconded A Wallace-Jessep

Carried

### **Eo Report**

Discussion around selling O'Carrolls rd. It is the only one we can sell as others are attached to the school or have complicated titles.

Now that we have painted externally, done roofs and upgraded heat pumps and fires, the money needed to be spent now on improvements to all houses will be bigger amounts than we have. Selling a house might let us renovate one or two properly.

Bakers Ford land is now disposed of.

Discussion around students wanting something planted to replace the trees that were cut down. Suggestion that students come up with a plan of what they would like . A

Wallace-Jessep to talk at assembly.

Residents of tenterden st have thanked the school for removing the trees. This had made a great improvement to their properties.

Discussion around someone locally, stealing part of the wood that was meant to go to students fundraising. This money would have helped students get to sporting events.

### **Inwards Correspondence**

Fire drill report - discussion around lessons from this drill, all staff and students must sign out when leaving school grounds.

**Next meeting**

16th June 2026

**Meeting closed 7.51pm**

**Closing Karakia**